



# Bates College Transfer Credit Application

\*\*\* Please refer to the instructions and transfer credit policies on the reverse. \*\*\*

## SECTION A - COMPLETED BY STUDENT (Complete in full and attach a course description. Please use a separate form for each course.)

Name \_\_\_\_\_ ID# \_\_\_\_\_ Date: \_\_\_\_\_

Class \_\_\_\_\_ Box No. \_\_\_\_\_ Mailing Address if not on campus: \_\_\_\_\_

Major 1 \_\_\_\_\_ Advisor 1 \_\_\_\_\_

Major 2 \_\_\_\_\_ Advisor 2 \_\_\_\_\_

Name of Transferring Institution \_\_\_\_\_

Semester (to be) taken: Fall: \_\_\_\_\_ Winter: \_\_\_\_\_ Summer: \_\_\_\_\_\* **\*\*Note:** The maximum of summer courses eligible for transfer is two.  
Year Year Year

Transferring Institution Department or Program: \_\_\_\_\_ Course number: \_\_\_\_\_

Course Title (one course per form): \_\_\_\_\_

Equivalent Bates Department or Program: \_\_\_\_\_

Number of credits awarded by transferring institution for this course: \_\_\_\_\_

Type of credits awarded by transferring institution\*\*:  semester hours  quarter hours  other (please explain) \_\_\_\_\_  
(\*\*Note: course must be at least 3.0 semester hours or 5.0 quarter hours to transfer as 1.0 Bates credit.)

Check if the course is delivered in a non-traditional setting (i.e. on-line) or is to be taken at a community college. If so, the student must seek departmental approval and petition the Academic Standing Committee prior to enrolling.

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## SECTION B - COMPLETED BY THE REGISTRAR

The above course is approved for transfer and one Bates course credit will be awarded provided all requirements are met.

Registrar or Dean Signature \_\_\_\_\_ Date \_\_\_\_\_

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## SECTION C - COMPLETED BY THE DEPARTMENT / PROGRAM CHAIR

As chair, I  approve  do not approve the transfer of this course.

This course:  is a direct equivalent and can be substituted for the Bates course: \_\_\_\_\_  
**\*\*Note:** If this option is selected, the student may use the transfer credit to fulfill any general education requirements toward which the Bates course is applicable, with the exception of the writing requirement.

has no equivalent and is to be posted on the transcript as unspecified department/program credit  
**\*\*Note:** Credit will be posted as "unspecified." If this option is selected, the credit may fulfill the General Education Concentration (GEC) or S, L, or Q requirement with appropriate approval (a separate form is required and is available from the Registrar's Office). The Writing requirement may only be satisfied by a Bates course.

This course:  may  may not be used toward the \_\_\_\_\_  major  minor.  
major/minor

Comments:

Chair's signature: \_\_\_\_\_ Department/Program: \_\_\_\_\_ Date: \_\_\_\_\_