Evaluator's Worksheet: **Candidates holding Dual Appointments**
Source: <u>Faculty</u> <u>Handbook</u>, Article IV, Section 1(c).

Candidate's Name: _____

Candidate's Program(s)/Departments(s):   Program/Department   Division

                                             _____   _____

                                             _____   _____

<u>Evaluators:</u>

1.   Chairs of each division: _____

                                             _____

2.   Chairs of each program/department: _____

                                             _____

3.   At the time of appointment, the Chair(s) of the relevant divisions, in consultation with the appropriate department and/or program Chairs and the candidate recommend(s) to the Dean of Faculty, the following four senior-ranking colleagues.
Note: Two colleagues are drawn from each of the departments and/or programs in which the candidate serves. These colleagues shall serve as permanent evaluators from the time of appointment through subsequent reappointment and promotion decisions.

      Program/Department: _____

      a. _____

      b. _____

      Program/Department: _____

      a. _____

      b. _____

                                               Approved: _____
                                                  Dean of Faculty   Date

4.	The candidate wishes to include an additional one or two uniquely qualified senior-ranking colleagues in this evaluation (check one):

	a. Second-Year Evaluation		Yes ___			No ___
	b. Fourth-Year evaluation		Yes ___			No ___
	c. Tenure Evaluation			Yes ___			No ___
	d. Promotion Evaluation		Yes ___			No ___

	The Chair(s) of the relevant division in consultation with the appropriate department and/or program Chairs and the candidate have selected the following one or two uniquely qualified senior-ranking colleague(s) who is/are familiar with the candidate's teaching and scholarship to serve as evaluators for the above-named candidate.
	Note: These evaluators are identified for a particular evaluation and serve for this evaluation only.

	Second-Year Evaluation:	a. _____

					b. _____

	Reappointment:			a. _____

					b. _____

	Tenure:				a. _____

					b. _____

	Promotion:			a. _____

					b. _____

Signatures of completion:

Candidate: _____

Division Chair(s):	_____

			_____

Department/Program Chair(s):		_____

					_____

Date: _____