

Introduction and Application Procedures

Admissions Timetable

November 1

Deadline for January admission application to receive notification by December 15

November 15

Deadline for Early Decision (Round I) application to receive notification by December 15

Deadline for requesting an alumni interview (for first-year applicants)

Deadline for on-campus interviews

January 1

Deadline for Early Decision (Round II) application to receive notification by February 15

Deadline for international applications (first-year and transfer)

February 15

Deadline for Midyear Report* (if applicable)

Deadline for transfers to request alumni interviews

March 1

Deadline for transfer applications (by January 1 for non-U.S. citizens)

April 1

(April 10 for overseas applicants)
Notification from Bates regarding admission and financial aid (if applicable)

May 1

Deadline for candidates to reply to offers of admission

* Please submit the Midyear Report along with any previously unavailable credentials (if applicable) by February 15. You may fax it to us before mailing it. If this information is not available until after February 15, please mail it as soon as it does become available.

We are pleased that you have decided to apply to Bates, and we look forward to learning about you. We will read your application several times over the coming months. In order for us to evaluate your file thoroughly, please be sure to submit all required documents by the appropriate application deadline. Incomplete applications will be placed at a disadvantage within the applicant pool.

This application packet includes forms that may be used by all students. Please read the guidelines carefully to determine which forms you are required to submit.

The Common Application and Bates Supplement

Bates College uses the Common Application exclusively. In addition to the requirements of the Common Application, all students must submit the Bates Supplement to the Common Application. **All non-U.S. citizens, regardless of whether or not they apply for financial assistance, must also submit the Bates Financial Statement for International Students.** Candidates who do not need financial assistance should complete only sections B and C of the form, while financial aid candidates should complete sections A and C.

We welcome any supplemental information that would help us to learn more about you as an individual. All applicants may enclose writing samples, information about extracurricular activities, additional recommendations, etc. Materials must be submitted by the appropriate admissions deadline.

Students at non-U.S. universities should provide professor recommendations and official university transcripts. Applicants who are currently working should provide employer recommendations and an essay detailing current activity.

Anyone who plans to graduate early from high school or to enter college without a high school diploma should include background information about the situation. This kind of information plays an important role in helping the Admissions Committee to learn about applicants.

Students who are not citizens of the United States are not required to submit an application fee or a fee waiver request. U.S. citizens should submit an application fee of \$60 or a fee waiver request. Fee waiver requests should be written by a school official (e.g., guidance counselor, headmaster, etc.).

To download forms from our Web site or to submit an application electronically, please go to:

www.bates.edu/intl-application-forms.xml

Secondary School Record

Bates students have prepared for college by taking demanding courses in the pre-university track offered in their home countries. Applicants must send official transcripts, certificates of completion, results of federal examinations, and/or other pertinent documents. If original documents are not available, students must provide certified copies with the official school stamp or seal. Academic documents must be in English and should include a school profile and/or explanation of the school's marking system. For a student who does not have a college counselor or advisor, the School Report should be completed by a teacher who knows the student well. If a particular question on the application does not apply (e.g., grade point average, rank in class, etc.), please write "N/A."

Testing Policies

Submission of standardized testing results of the Scholastic Aptitude Test (both SAT I and SAT II) and the American College Test (ACT) is optional for all students who apply to Bates. Students may submit any combination of these test results or none at all. Applicants must indicate which test results are to be considered in the "Test Information" section of the Bates Supplement.

Students who speak English as a second language are required to submit their scores for the Test of English as a Foreign Language (TOEFL) or some other parallel form of testing by the admission deadline. This includes non-native English speakers who either attend English-medium schools or live in the United States. Credentials

earned through coursework may not be substituted. A minimum TOEFL score is not required.

Score reports must be sent directly from the Educational Testing Service (ETS) or the College Board and should be received no later than the appropriate application deadline. Students who submit unofficial copies of test results may place themselves at a disadvantage in the application evaluation process. **The institutional code for Bates College is 3076.**

Supporting Materials

We invite you to submit additional materials, such as recordings of musical performance, slides of art work, photography, creative writing samples, and poetry, as a means of understanding your personal strengths and better evaluating your candidacy. If you would like the materials to be returned to you, please enclose a self-addressed and postage pre-paid envelope. If you would like to include a personal recommendation in your file, feel free to ask someone who knows you well to write a letter to us. You are also welcome to submit additional teacher evaluations.

If you are considering a major in visual arts and wish to have work reviewed by the Art and Visual Culture department, detailed instructions can be found on the Optional Arts Form on page 9.

Early Decision (ED)

A student who is certain that Bates is his or her first choice should give serious consideration to the Early Decision plan. Applicants for ED must assure the College that they will enroll if admitted by completing the Early Decision agreement included in the Bates Supplement. Students may submit applications to other colleges with the understanding that they will withdraw these applications if accepted under ED at Bates. The application to Bates will be withdrawn for any student who applies simultaneously to more than one college as an Early Decision applicant. Bates offers two rounds of Early Decision. Enclosed is the Early Decision Contract form. Please read it carefully and include the signed form with your application.

Transfer Students

A transfer student is defined as a student who has completed at least four college/ university-level courses at a post-secondary institution. The College requires transfer applicants to submit the following: an official and final secondary school transcript and/or examination results, an official university transcript that includes all previous course work, a course catalog with specific descriptions of courses taken, mid-semester grade estimates, a letter from an academic official of the present university indicating that the applicant is in good standing at the university, three letters of recommendation (two from university professors and one from a dean or advisor), and an essay detailing reasons for wanting to transfer to Bates.

January Admission

First-year and transfer candidates may apply for the semester that begins in January. It is important to note, however, that there are generally very few spaces available for this semester. The financial aid budget for the year is usually expended by this time as well. As a result, a good number of January applicants are deferred to the Regular Decision pool to be considered for September. All admissions and financial aid application forms and credentials must be submitted by the November 1 deadline. The notification date of the decision is December 15.

Visiting Students

Degree candidates at other institutions may apply to Bates as non-degree visiting students. Enrollment on a visiting basis can be for one semester or one year. While enrolled, visiting students pay the same tuition, room, and board fees and have the same privileges and obligations as regular degree candidates. They are not, however, eligible to receive financial aid or to play a varsity sport. At the end of the term of study, a transcript of the visiting student's course work is sent to the home institution upon request.

Application requirements include the application, official secondary school and college transcripts, three recommen-

dations (two from college professors and one from a dean or advisor), a statement of good standing from a college official, and an essay on the applicant's interest in becoming a visiting student. An interview is strongly encouraged.

Reapplying

If you have applied to Bates within the last two years, you may reactivate your original application regardless of the decision at that time. Bates keeps all applications and documents on file. A student may reactivate the application by submitting the following: a letter stating the intent to reactivate for a specific semester, the appropriate financial aid document(s), any new supporting credentials (e.g., academic documents, exam results, recommendations from teachers or employers, etc.), an essay detailing the student's activities since the initial application, and any other information that is pertinent to the student's situation. It is not necessary to pay an application fee for the reactivation process.

Financial Aid

Bates provides need-based financial assistance for all of its students, including non-U.S. citizens, who cannot fully meet the cost of tuition. Financial aid awards are made on the basis of documented need and are available only for students who decide to enroll at Bates. A financial aid package is offered to students at the time of their acceptance and typically consists of a Bates scholarship and campus employment. The College pledges to meet established need in full for the duration of the student's enrollment.

Non-U.S. citizens must complete the appropriate sections of the Bates Financial Statement for International Students form. Students who use other financial aid forms instead of the Bates version may be placed at a disadvantage in the evaluation process. **The completed Financial Statement, including all required signatures and supporting tax/employer documents, is due at the same time as the application for admission.** If applicable, students should enclose any relevant supplemental information to provide an accurate picture of the family's financial situation. Students are also encouraged to seek financial assistance through sponsors and outside sources.

All U.S. citizens, dual citizens (of the U.S. and another country), and U.S. permanent residents applying for financial assistance must submit both the College Scholarship Service Financial Aid PROFILE application and the Free Application for Federal Student Aid (FAFSA). U.S. citizens should send all financial aid paperwork to the address listed below. For deadlines and other details, please consult:

www.bates.edu/sfs.xml

Please direct any questions regarding financial aid to:

Office of Student Financial Services
Bates College
44 Mountain Avenue
Lewiston, Maine 04240-6098
Telephone (207) 786-6096
Fax (207) 786-8350
E-mail: finaid@bates.edu

The Interview

We try to offer prospective students the opportunity to tell us more about themselves through interviews. We realize that not all applicants are able to visit the campus. In most parts of the United States and in many foreign countries, we can arrange for an interview with an admissions officer or an alumni representative of the College. Students should contact Admissions well before the interview request deadline of November 15 to inquire about the possibility of scheduling an alumni interview. Students who live in areas where interviews are not available will not be placed at a disadvantage in the admissions process.

Translations and Certifications

All application materials and supporting documents must be presented in English. Original documents must accompany all certified translations, which should be completed by professional translators.

Admissions Checklist

Requirements for First-Year Applicants:

1. Common Application (includes application form, personal statement, school report, midyear report, two teacher evaluations).

2. Bates Supplement to the Common Application. Fill out and return the required Bates Supplement by the appropriate deadline. Since the submission of standardized test scores is optional at Bates, please be sure to indicate your preferences on this form.

3. Application fee or fee waiver (only for U.S. citizens).

4. All official secondary school transcript and/or examination results. **In order to accurately evaluate your academic potential, please submit at least 3 to 4 years of grades/exam results.** Otherwise, you may be placing yourself at a disadvantage. Give the School Report and Midyear Report (first-year applicants only; transfer applicants should submit mid-semester grade estimates instead) to your school counselor and the two Teacher Evaluation forms to members of the faculty who have instructed you in a core academic course in the junior or senior year.

5. Official TOEFL score report (for non-native English speakers only).

6. Bates Financial Statement for International Students (for all non-U.S. citizens, regardless of financial need).

7. CSS Financial Aid PROFILE and FAFSA forms (only for U.S. citizens, dual citizens of the U.S. and another country, and U.S. permanent residents applying for financial assistance).

Requirements for Transfer Applicants:

1. Common Application (includes application form, personal statement, three recommendations).

2. Bates Supplement to the Common Application.

3. Application fee or fee waiver (only for U.S. citizens).

4. All official and final secondary school transcript and/or examination results.

5. Official college transcript.

6. Course catalog with specific descriptions of courses taken.

7. Mid-semester grade estimates signed by your current professors.

8. Statement of Good Standing (a letter from an academic official of the current school which indicates that the applicant is in good standing at the school).

9. An essay detailing reasons for wanting to transfer to Bates.

10. Official TOEFL score report (for non-native English speakers only).

11. Bates Financial Statement for International Students (for all non-U.S. citizens, regardless of financial need).

12. CSS Financial Aid PROFILE and FAFSA forms (only for U.S. citizens, dual citizens of the U.S. and another country, and U.S. permanent residents applying for financial assistance).

Optional Items for All Students:

1. Official score reports for SAT I, SAT II, or ACT tests.

2. Supplementary information (e.g., writing samples, additional teacher or personal recommendations, music recordings, slides of artwork, etc.).

3. Interview.

Note: Due to the great diversity of educational systems around the world, some of the terminology on the application forms may not be relevant. You may omit any items that do not apply to your country's system. Please include all the documents applicable to your own school system for evaluation along with any available guides or explanations. Mail any additional information as it becomes available. If you have attended more than one secondary school, you must submit official records for all schools attended. If you are not currently enrolled at a school, you do not need to submit items such as the Midyear Report, mid-semester grade estimates, etc.